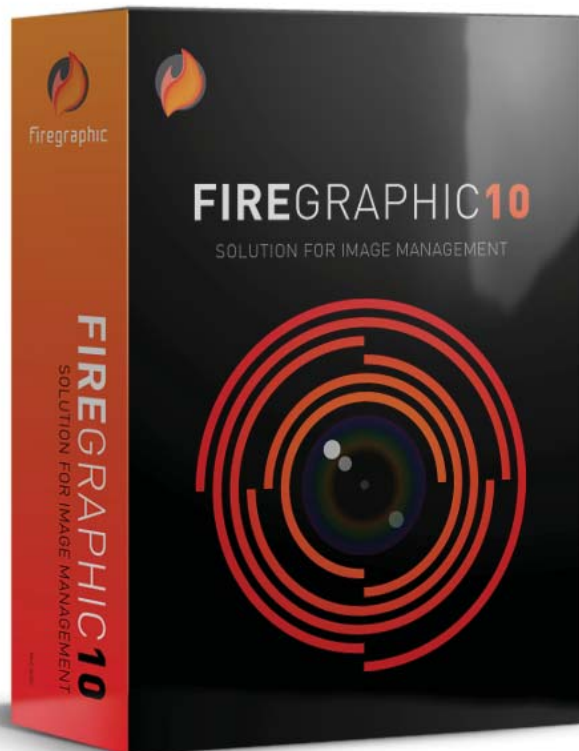




FIREGRAPHIC 10

SOLUTION FOR IMAGE MANAGEMENT

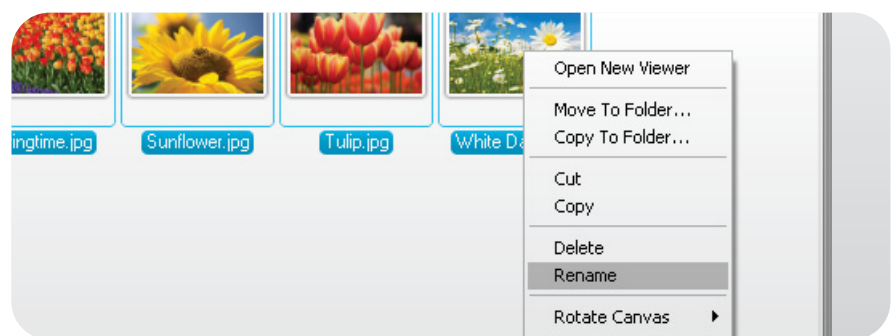
TUTORIAL BATCH PROCESSING



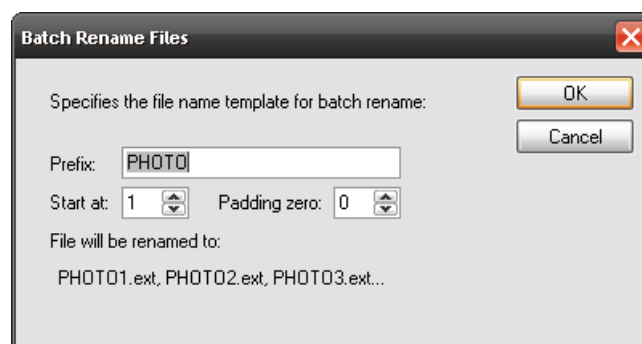
Save hours of effort by processing photos in batch. Rename, rotate, resize, convert to different formats, photo adjustments, and more.

To rename multiple photos:

1. Select the photos to be renamed.
2. Right-click on the selected photos and select **Rename** from the context menu (Shortcut: F2).



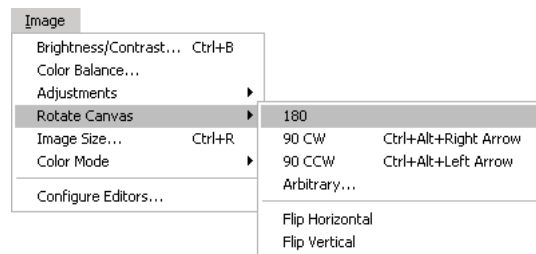
3. In the Batch Rename dialog box, type the new name in the Prefix field for the selected photos; choose the starting number for the first selected image, and choose how many zeros you want to place before the starting number. You will see how the new name looks like at the bottom of the dialog box.



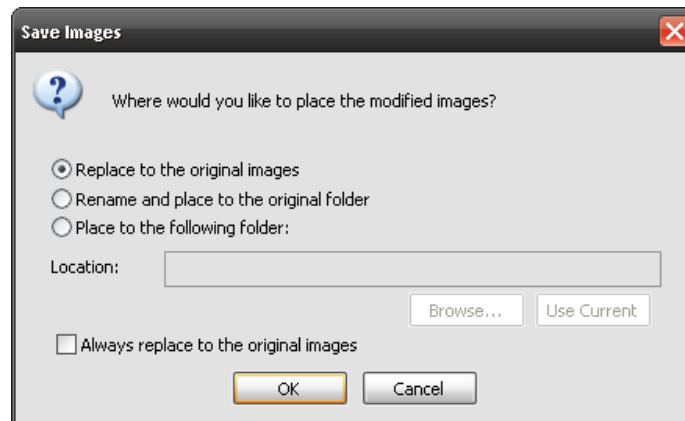
4. Click **OK** to rename.

To rotate multiple photos:

1. Select the photos.
2. Choose **Image → Rotate Canvas**, and choose one of the following commands from the submenu:
 - 180°
 - 90° Clockwise
 - 90° Counterclockwise
 - Arbitrary to rotate the photo by the angle you specify. If you choose this option, enter an angle in the angle text box, and then select CW or CCW to rotate clockwise or counterclockwise. Click OK to apply.



3. A save images dialog box appears.

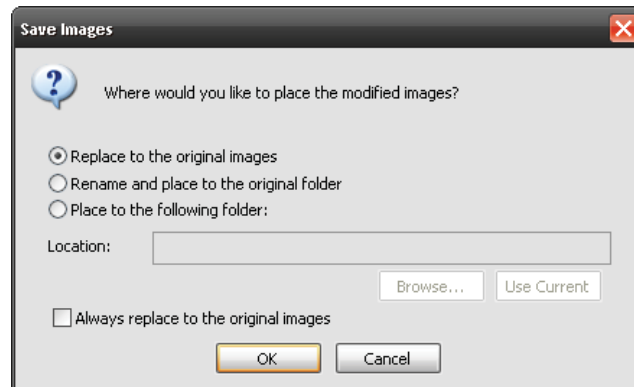


4. In the dialog box, choose either replace the original images, rename and place to the original folder, or place the rotated images to another folder.

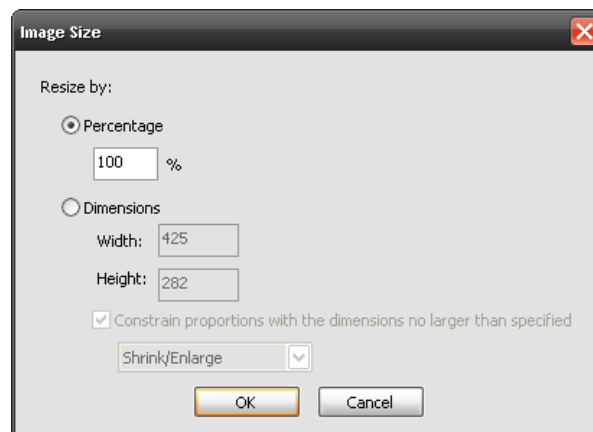
5. Click **OK** to save.

To resize the photos:

1. Select the photos.
2. Choose **Image → Image Size** (Shortcut: Ctrl+R). A dialog box will appear.



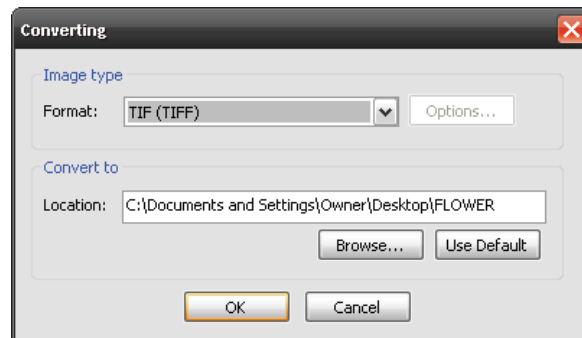
3. Select the way you want to resize the photo by either Percentage or a specific Dimension.



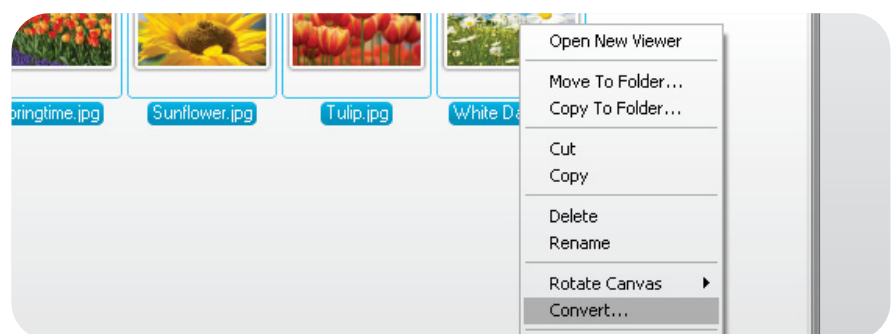
4. Click **OK** to apply the changes.

To convert photos to another format:

1. Select the photos.
2. Right-click on the selected photos and choose **Convert..** (Shortcut: Ctrl+Shift+C) from the context menu. The Convert dialog box appears.



3. In the dialog box, choose the image format you would like to convert to and the location where the new images will be saved.



4. Click **OK**.